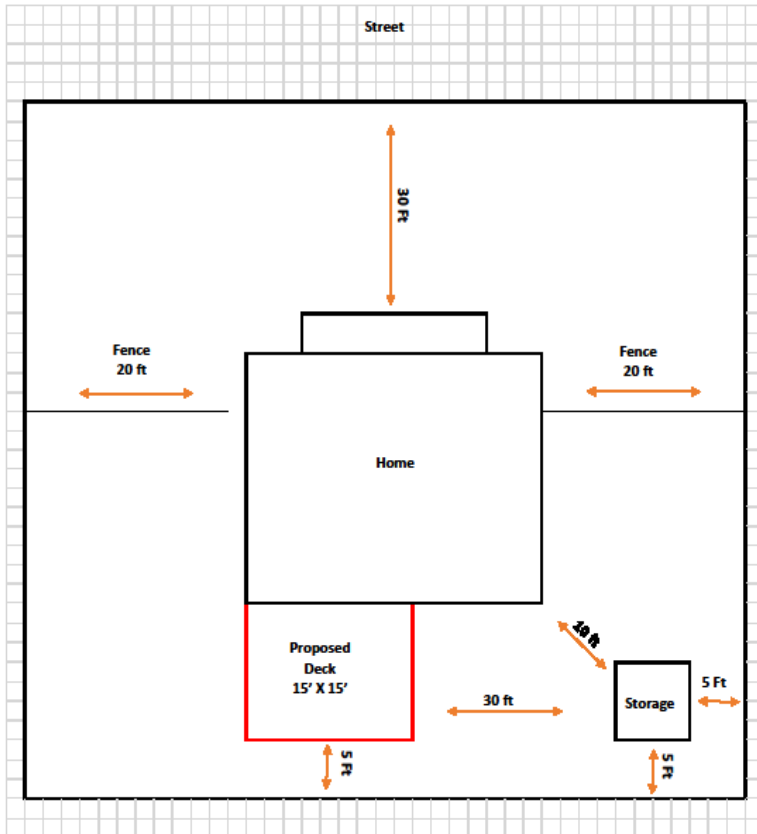


SITE PLAN CHECKLIST

Site/Plot plan must be accurately drawn to scale and show:

- Submitted on paper no smaller than 8½ X 11
- No pencil
- Property Lines
- Lot and building setback dimensions
- Location and dimensions of easements, including utilities and connections (water, gas, electric, etc.. including size of service and street location)
- Footprint of proposed and existing structures (including decks)
- Dimensions of distance between each structure and between each structure and property lines
- Location of driveways
- Streets adjacent to property
- Location of wells (if applicable)
- North Arrow
- Impervious area (structures, paving, roof overhangs, etc.)
- Minimum scale is 1 inch = 10 feet
- Minimum paper size is 8.5" X 11"
- Allow sufficient white space for City notes
- Any additional requirements specific to your site or project



SAMPLE SITE PLAN

A well-prepared Site Plan is the MOST IMPORTANT document in your project submittal materials. ALL major review groups need to approve your site plan.

Site plans must be clearly legible and reproducible. A complete and accurate Site Plan will help to speed your permit application reviews and reduce delays due to the need of missing information.

This sample drawing has been designed to help you prepare a Site Plan for your project. Make sure your Site plan includes all information on the Site Plan Checklist above.

This sample site plan is not to scale, nor is it the size required. We require a minimum size drawing of 8.5" X 11".

Your plan must be to scale. Our required scale is a minimum 1 inch = 10 feet.

You may use the graph on the back side of this sheet to draw your site plan, or you may use a page of your choice as long as it meets the minimum requirements stated above.

Please understand that a separate Building Plan is also required for all building projects. These plans must include full detail of electrical, plumbing, materials, etc...

IMPERVIOUS AREA

Driveway _____

Patio _____

Sidewalk _____

Roof Area _____

(Including overhang)

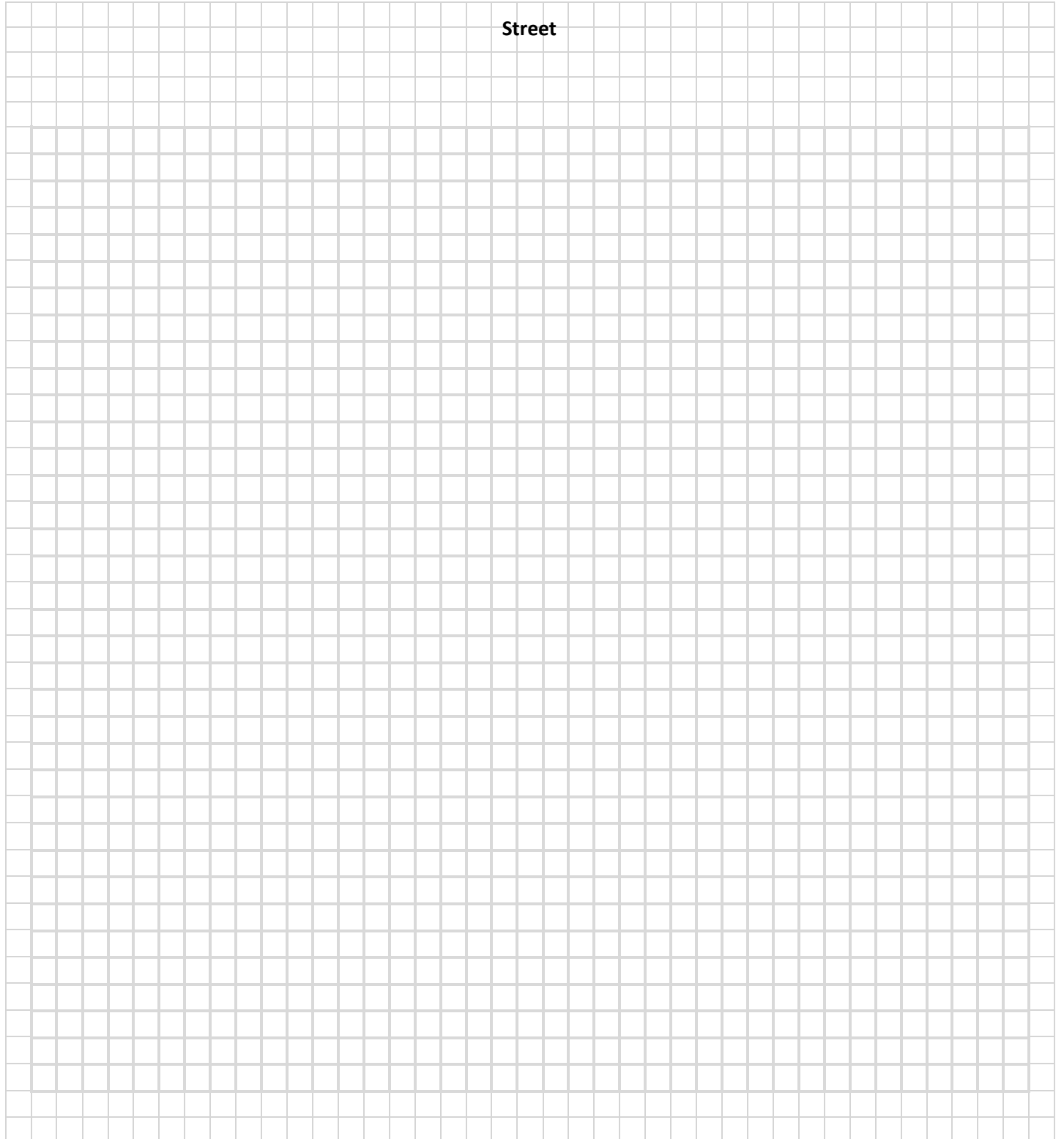
TOTAL

BUILDING COVERAGE

Building Footprint _____

LOT AREA

Lot Area _____



SITE PLAN PROJECT LEGAL DESCRIPTION

PROJECT ADDRESS

Scale: 1" = 10'

