

## ORDINANCE O-24-2025

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF JACKSBORO, TEXAS, ESTABLISHING THE JACKSBORO COMMUNITY SERVICES GRANT PROGRAM BOARD; REPEALING ALL OTHER ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT THEREWITH; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City Council of the City of Jacksboro, Texas has the authority to establish boards and commissions as it may deem necessary to conduct city business and management of municipal affairs; and

**WHEREAS**, the City Council of the City of Jacksboro, Texas has the authority to establish functions, authority, and responsibilities of such boards and commissions; and

**WHEREAS**, the City Council of the City of Jacksboro, Texas believes it necessary to establish the Jacksboro Community Services Grant Program Board to review applications and provide direction to the City Council for determining the eligibility of organizations requesting financial support from the City of Jacksboro.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JACKSBORO, TEXAS THAT:**

### **SECTION 1. ESTABLISHMENT**

The City Council of the City of Jacksboro hereby establishes the "Jacksboro Community Services Grant Program Board".

### **SECTION 2. BOARD APPOINTMENT**

There is hereby created the Jacksboro Community Services Grant Program Board ("Board") which shall be composed of six (6) members who shall abide by guidelines as established by the City Council for all Boards and Commissions. Members of the Board shall be appointed by a majority vote of the City Council.

### **SECTION 3. DUTIES AND FUNCTIONS**

#### **A. MEMBERSHIP, APPOINTMENT AND ORGANIZATION**

- a. The Board is established for the purpose of reviewing applications from non-profit organizations for funding requests and provide direction to Council regarding the eligibility of applicants in accordance with the "City of Jacksboro Community Services Grant Program Guidelines"
- b. The Board will meet on an as-needed basis.
- c. The Board will serve as a recommending, advisory board to the Council.
- d. The Board shall procure information and make recommendations to the City Council for consideration and/or approval.
- e. The Board shall be composed of six (6) qualified members. **Each member of the board must own taxable property within the City limits of Jacksboro**, however, the board member is not required to reside within the City limits of Jacksboro.
- f. The Board shall be appointed or reappointed to terms of one (1) year. City Council appointments shall be made at the last regular City Council meeting in December with terms starting on January 1 and ending on December 31.
- g. Vacancies for unexpired terms shall be made in the same manner as regular appointments. Appointments to vacancies shall serve for the remainder of the unexpired term.
- h. Following adoption of this ordinance and at their first meeting, the Board members shall elect by nomination and majority vote a Chairperson and Vice Chairperson who shall serve in that capacity until the City Council considers appointments or reappointments to the Board each December. The Chairperson elected will not be a voting member of the board but will vote in the instance of a tie vote.

#### **B. MEETINGS AND QUORUM**

- a. The Board shall meet when required or at other times as the Board shall so decide.
- b. Board members are expected to regularly attend meetings. Members who miss two consecutive meetings without Board approval may be deemed to have vacated Board membership. The City Council, upon receiving verification of such absences from the Board, may fill the vacancy for the unexpired term. Council may deem grounds for removal for any Board members who miss six or more meetings during their appointment, whether excused or unexcused by the Board.
- c. A quorum for the purpose of conducting business shall consist of a minimum of three (3) members.

### **SECTION 4. REPEALING CONFLICTS.**

All ordinances or resolutions in conflict herewith are to the extent of such conflict hereby repealed.

**SECTION 5. SEVERABILITY CLAUSE.** If any section, subsection, clause, phrase, or provision of this Ordinance is held unconstitutional or void by a court of competent jurisdiction, the remainder of the Ordinance shall continue in effect as if the invalid portion had never been included.

**SECTION 6. EFFECTIVE DATE.** The Ordinance shall take effect and be in full force from and after the date of its passage.

**PASSED, APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF JACKSBORO, TEXAS ON THE 8TH DAY OF DECEMBER, 2025.**

CITY OF JACKSBORO

  
ALTON MORRIS  
MAYOR

ATTEST:

  
SHALYN BURRITT  
CITY SECRETARY

APPROVED AS TO FORM:

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