



**TYPE A GENERAL LAW MUNICIPALITY**

**CITY COUNCIL GENERAL ELECTION**

**MAY 4, 2024**

**CANDIDATE FORMS PACKET**



**TO: Candidates for City of Jacksboro Type A General Law Municipality General Election to be held May 4, 2024.**  
**FROM: Shalyn Burritt, City Secretary**  
**SUBJECT: 2024 Election Letter of Instruction, Information, and Forms**

The following is information compiled to assist with your Application for a Place on the City of Jacksboro General Election Ballot, as well as campaigning.

Additional information can be found at the Texas Ethics Commission website and the Texas Secretary of State website through the links provided above.

Please keep in mind the important dates listed in the "CALENDARS" section as forms will not be received before nor after the dates specified.

Should you have any questions related to filing your application for a place on the May 4, 2024 General Election Ballot, please do not hesitate to contact City Secretary Shalyn Burritt at 940-567-6321 or via email at [sburritt@cityofjacksboro.com](mailto:sburritt@cityofjacksboro.com).

Hard copies of any of this information are available at the City Secretary's office at Jacksboro City Hall 112 W Belknap Street, Jacksboro, TX 76458.

It is very important that you read and become familiar with all of the documents that have been provided.

**Please note that this office serves as your filing authority, all required forms are to be filed with the Office of the City Secretary.**

The City of Jacksboro General Election is scheduled for May 4, 2024, for the purpose of electing officers to the following positions: (note all places are for full 2-year terms)

- Council Position: Place 1
- Council Position: Place 3
- Council Position: Place 5

<b>CANDIDATE FORMS</b>	
<p><a href="https://www.sos.state.tx.us/elections/forms/pol-sub/2-49f.pdf">APPLICATION FOR PLACE ON BALLOT FOR CITY OF JACKSBORO TEXAS GENERAL ELECTION</a>  <a href="https://www.sos.state.tx.us/elections/forms/pol-sub/2-49f.pdf">https://www.sos.state.tx.us/elections/forms/pol-sub/2-49f.pdf</a></p> <p><a href="https://www.sos.state.tx.us/elections/forms/pol-sub/2-55f.pdf">DECLARATION FOR WRITE-IN CANDIDATE FOR CITY OF JACKSBORO TEXAS GENERAL ELECTION</a>  <a href="https://www.sos.state.tx.us/elections/forms/pol-sub/2-55f.pdf">https://www.sos.state.tx.us/elections/forms/pol-sub/2-55f.pdf</a></p>	<p>You will file one of these forms.</p>
<p><a href="https://www.ethics.state.tx.us/data/forms/coh/cfcp.pdf">CODE OF FAIR CAMPAIGN PRACTICES (FORM CFCP)</a>  <a href="https://www.ethics.state.tx.us/data/forms/coh/cfcp.pdf">https://www.ethics.state.tx.us/data/forms/coh/cfcp.pdf</a></p>	
<p><a href="https://www.ethics.state.tx.us/data/forms/coh/cta.pdf">CAMPAIGN TREASURER BY CANDIDATE FORM CTA: APPOINTMENT OF A CAMPAIGN TREASURER BY CANDIDATE</a>  <a href="https://www.ethics.state.tx.us/data/forms/coh/cta.pdf">https://www.ethics.state.tx.us/data/forms/coh/cta.pdf</a></p>	
<p><a href="https://www.ethics.state.tx.us/data/forms/coh/CTA_ins.pdf">CAMPAIGN TREASURER BY CANDIDATE FORM CTA: APPOINTMENT OF A CAMPAIGN TREASURER BY CANDIDATE INSTRUCTION GUIDE</a>  <a href="https://www.ethics.state.tx.us/data/forms/coh/CTA_ins.pdf">https://www.ethics.state.tx.us/data/forms/coh/CTA_ins.pdf</a></p>	
<p><a href="https://www.ethics.state.tx.us/data/forms/coh/coh.pdf">CANDIDATE/OFFICEHOLDER CAMPAIGN FINANCE REPORT (FORM C/OH) AND INSTRUCTION GUIDE</a>  <a href="https://www.ethics.state.tx.us/data/forms/coh/coh.pdf">https://www.ethics.state.tx.us/data/forms/coh/coh.pdf</a>  <a href="https://www.ethics.state.tx.us/data/forms/coh/COH_ins21.pdf">https://www.ethics.state.tx.us/data/forms/coh/COH_ins21.pdf</a></p>	
<p><a href="https://www.ethics.state.tx.us/data/forms/conflict/CIS.pdf">LOCAL GOVERNMENT OFFICER CONFLICTS DISCLOSURE STATEMENT FORM CIS</a>  <a href="https://www.ethics.state.tx.us/data/forms/conflict/CIS.pdf">https://www.ethics.state.tx.us/data/forms/conflict/CIS.pdf</a></p>	
<p><a href="https://www.ethics.state.tx.us/data/forms/conflict/CIO.pdf">CONFLICT OF INTEREST QUESTIONNAIRE (FORM CIQ)</a>  <a href="https://www.ethics.state.tx.us/data/forms/conflict/CIO.pdf">https://www.ethics.state.tx.us/data/forms/conflict/CIO.pdf</a></p>	
<p><b>NOTE</b></p> <ul style="list-style-type: none"> <li>● Election documents are public records and may be open for full inspection by any requesting person.</li> <li>● Questions regarding the Texas Election Code may be directed to the Secretary of State at their toll free telephone number 1-800-252-8683 or website at <a href="http://www.elections@sos.state.tx.us">www.elections@sos.state.tx.us</a>.</li> <li>● Campaign expenditure questions should be directed to the Texas Ethics Commission at 1- 512-463-5822 or <a href="https://www.ethics.state.tx.us/">https://www.ethics.state.tx.us/</a> The City Secretary is merely the filing repository for these documents.</li> </ul>	
<p><b>IMPORTANT NOTE: IT IS THE DUTY OF THE CANDIDATE/OFFICEHOLDER TO BECOME FAMILIAR WITH AND FOLLOW THE LAWS, RULES, AND REGULATIONS APPLICABLE TO CAMPAIGNS FOR OFFICE.</b></p>	

<b>FIRST STEPS FOR A CANDIDATE RUNNING FOR OFFICE (TXSOS)</b> <a href="https://www.ethics.state.tx.us/data/resources/guides/CityCandidateGuide.pdf">https://www.ethics.state.tx.us/data/resources/guides/CityCandidateGuide.pdf</a>
<b>2023 UNIFORM FILING SCHEDULE</b> <a href="https://www.ethics.state.tx.us/data/filinginfo/schedules/s23uniform.pdf">https://www.ethics.state.tx.us/data/filinginfo/schedules/s23uniform.pdf</a>
<b>CAMPAIGN FINANCE GUIDE FOR CANDIDATES AND OFFICEHOLDERS WHO FILE WITH LOCAL FILING AUTHORITIES</b> <a href="https://www.ethics.state.tx.us/data/resources/guides/coh_local_guide.pdf">https://www.ethics.state.tx.us/data/resources/guides/coh_local_guide.pdf</a>
<b>CHAPTER 258. ELECTION CODE: FAIR CAMPAIGN PRACTICES</b> <a href="https://www.ethics.state.tx.us/data/statutes/ch258.pdf">https://www.ethics.state.tx.us/data/statutes/ch258.pdf</a>
<b>AMENDMENT APPOINTMENT OF A CAMPAIGN TREASURER BY CANDIDATE (FORM ACTA) AND INSTRUCTION GUIDE</b> <a href="https://www.ethics.state.tx.us/data/forms/coh/acta.pdf">https://www.ethics.state.tx.us/data/forms/coh/acta.pdf</a> <a href="https://www.ethics.state.tx.us/data/forms/coh/ACTA_ins.pdf">https://www.ethics.state.tx.us/data/forms/coh/ACTA_ins.pdf</a>
<b>POLITICAL ADVERTISING WHAT YOU NEED TO KNOW</b> <a href="https://www.ethics.state.tx.us/data/resources/advertising/Gpol_adv.pdf">https://www.ethics.state.tx.us/data/resources/advertising/Gpol_adv.pdf</a>
<b>TEXAS DEPARTMENT OF TRANSPORTATION CAMPAIGN SIGNS REGULATIONS</b> <a href="https://ftp.txdot.gov/pub/txdot-info/row/political-signs.pdf">https://ftp.txdot.gov/pub/txdot-info/row/political-signs.pdf</a>
<b>LOCAL GOVERNMENT CODE: TITLE 2. ORGANIZATION OF MUNICIPAL GOVERNMENT; SUBTITLE B. MUNICIPAL FORM OF GOVERNMENT; CHAPTER 22. ALDERMANIC FORM OF GOVERNMENT IN TYPE A GENERAL-LAW MUNICIPALITY (FOR QUALIFICATIONS TO ELIGIBLE FOR TYPE A GENERAL-LAW MUNICIPAL LOCAL GOVERNMENT OFFICE SEE SEC. 22.032 QUALIFICATIONS OF MEMBERS OF GOVERNING BODY)</b> <a href="https://statutes.capitol.texas.gov/Docs/LG/htm/LG.22.htm">https://statutes.capitol.texas.gov/Docs/LG/htm/LG.22.htm</a>
<b>CANDIDACY FILING - LOCAL POLITICAL SUBDIVISIONS</b> <a href="https://www.sos.state.tx.us/elections/laws/candidacy.shtml">https://www.sos.state.tx.us/elections/laws/candidacy.shtml</a>
<b>TEXAS SECRETARY OF STATE TERMS, QUALIFICATIONS &amp; VACANCIES</b> <a href="https://www.sos.state.tx.us/elections/laws/terms.shtml">https://www.sos.state.tx.us/elections/laws/terms.shtml</a>
<b>FINANCE FORMS</b>
<b>TITLE 15. ELECTION CODE: REGULATING POLITICAL FUNDS AND CAMPAIGNS</b> <a href="https://www.ethics.state.tx.us/statutes/title15.php">https://www.ethics.state.tx.us/statutes/title15.php</a>
<b>C/OH CORRECTION AFFIDAVIT (FORM COR-C/OH)</b> <a href="https://www.ethics.state.tx.us/data/forms/coh/cor_coh.pdf">https://www.ethics.state.tx.us/data/forms/coh/cor_coh.pdf</a>
<b>REPORT OF UNEXPENDED CONTRIBUTIONS FOR CANDIDATES</b>
<b>CANDIDATE/OFFICEHOLDER REPORT OF UNEXPENDED CONTRIBUTIONS (FORM COH-UC)</b> <a href="https://www.ethics.state.tx.us/data/forms/coh/coh_uc.pdf">https://www.ethics.state.tx.us/data/forms/coh/coh_uc.pdf</a>
<b>CANDIDATE/OFFICEHOLDER REPORT OF UNEXPENDED CONTRIBUTIONS FORM COH-UC INSTRUCTION GUIDE</b> <a href="https://www.ethics.state.tx.us/data/forms/coh/COHuc_ins.pdf">https://www.ethics.state.tx.us/data/forms/coh/COHuc_ins.pdf</a>
<b>FUNDRAISING &amp; ADVERTISING</b>
<b>POLITICAL FUNDRAISERS WHAT YOU NEED TO KNOW</b> <a href="https://www.ethics.state.tx.us/data/resources/guides/Gpolfund.pdf">https://www.ethics.state.tx.us/data/resources/guides/Gpolfund.pdf</a>
<b>A SHORT GUIDE TO THE PROHIBITION AGAINST USING POLITICAL SUBDIVISION RESOURCES FOR POLITICAL ADVERTISING IN CONNECTION WITH AN ELECTION</b> <a href="https://www.ethics.state.tx.us/data/resources/advertising/Bsch_adv.pdf">https://www.ethics.state.tx.us/data/resources/advertising/Bsch_adv.pdf</a>
<b>VOTER REGISTRATION REQUIREMENTS FOR CANDIDATES</b>
<b>VOTER REGISTRATION REQUIREMENTS FOR CANDIDATES FAQs</b> <a href="https://www.sos.state.tx.us/elections/laws/hb484-faq.shtml">https://www.sos.state.tx.us/elections/laws/hb484-faq.shtml</a>

More information can be found at <https://www.cityofjacksboro.com/295/Election-Information>

