

10. Experience – Start with present or most recent job. Include military service. Use additional employment experience sheets if Necessary. Civilian or military experience acquired more than 10 years ago may be omitted if inapplicable to the job you are seeking.

11. May inquiry be made of your present employer regarding your qualifications and record of employment?
 Check One - Yes No

PRESENT OR MOST RECENT JOB

Employers Name	Address, City, State		Phone Number
Dates Employed From To	Your Title	Supervisor's Name	Type of Business
Starting Salary	Present or Final Salary	Reason for Leaving or Wanting to Leave	
Your Duties		List all tools, machinery and equipment you used on this job	

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Dates Employed From To	Your Title	Supervisor's Name	Type of Business
Starting Salary	Present or Final Salary	Reason for Leaving or Wanting to Leave	
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12. Please explain in detail any time lapses in the above record due to unemployment or other reason.

13. Do you have a valid Texas driver's license? Yes No
 License No. _____ Type: Class A Class B
 Expiration Date: _____ Class C Endorsement(s) _____
 Has your license ever been suspended? _____ If yes, give details: _____
 Number of traffic violation received during the last three years _____

IF YOU ANSWER ANY OF THE FOLLOWING QUESTIONS "YES", EXPLAIN AT ITEM NO. 18

	YES	NO
14. Have you been fired or asked to resign from a job within the last five years?		
15. Have you ever been convicted of a felony in a civilian or military court: You may exclude minor traffic violation. A criminal record will not necessarily disqualify you from employment. Your case will be considered in relationship to the requirement of the particular job.		
16. Are you now working for or have you previously worked for the City of Jacksboro?		
17. Do or does your spouse have any relative presently working for or holding office in the City? City policy prohibits or limits hiring or relative of City employees or officials in certain circumstances.		

18. _____

19. SPECIAL QUALIFICATION AND SKILLS

Please list any qualification and/or skills you possess which are required for the job as stated in the official announcement of vacancy, which may not have been shown in previous employment. You may also utilize this space to show professional registrations or licensing as well as any other information about yourself which is directly related to the job vacancy. You may include military service or training.

AUTHORIZATION FOR RELEASE OF INFORMATION

I hereby authorize any investigator or duly accredited representative of the City of Jacksboro bearing this release to obtain any information from schools, residential management agents, employers, criminal justice agencies, or individuals, relating to my activities. This information may include, but is not limited to, academic, residential, achievement, performance, attendance, personal history, disciplinary, arrest and conviction records. I hereby direct you to release such information upon request of the bearer. I understand that the information released is for official use by the City of Jacksboro and may be disclosed to such third parties as necessary in the fulfillment of official responsibilities.

I hereby release any individual, including record custodians, from any and all liability for damages of whatever kind or nature which may at any time result to me on account of compliance, or any attempts to comply, with this authorization.

Signature

Date

I certify that the statements made by me in the above employment record are true, complete and correct to the best of my knowledge and are made in good faith., I understand that any false statement, misstatement or omission of material facts may be cause for my dismissal or consideration for termination of employment.

Signature

Date

The City of Jacksboro affords equal opportunity to all individuals regardless or race, color, national origin, sec, religion, age, citizenship or disability.

In the event a pre-employment test is required for the job for which you are applying, if you need accommodation to take any tests, you must notify the Human Resources Department at the time you submit this application.