

**MINUTES
CITY COUNCIL
REGULAR MEETING
MONDAY, FEBRUARY 27, 2023**

ALDERMEN PRESENT

Mayor Craig Fenter
Alderman Place 1 Libby Gonzales
Alderman Place 2 Brandon Sisson
Alderman Place 3 Greg Robinson
Alderman Place 4 Joel Hood
Alderman Place 5 Stewart Chalmers

ALDERMEN ABSENT

None

CITY STAFF PRESENT

Michael R. Smith, City Manager
Shalyn Burritt, City Secretary
Hanna Reynolds, Finance Director
Leslie Jackson, Human Resource Director
Scott Haynes, Police Chief
Erica Garza, Sr. Customer Service Rep.
Diego Flores, Code Enforcement Officer
Colton Guinn, Building Official
Robert Tomison, Water Department
Superintendent

CITY ATTORNEYS PRESENT

Mason Spiller

**JACKSBORO ECONOMIC
DEVELOPMENT CORPORATION
REPRESENTATIVE**

Brenda Tarpley, Executive Director

1. CALL TO ORDER

Mayor Fenter called the meeting to order at 5:30 p.m.

2. INVOCATION

Invocation led by Alderman Brandon Sisson.

3. PLEDGE TO THE FLAGS

Pledges led by Mayor Fenter.

4. PUBLIC COMMENTS

No public comments made.

5. CONSENT AGENDA

All matters listed under Item 5, CONSENT AGENDA, are to be considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

a. EXCUSED ABSENCES

b. MEETING MINUTES

i. FEBRUARY 13, 2023 REGULAR MEETING MINUTES

Alderman Gonzales moved to approve the Consent Agenda as presented.

Alderman Hood seconded the motion.

Alderman Sisson abstained from voting due to being absent from the last meeting.

Motion carried with unanimous consent.

6. COUNCIL TO DISCUSS AND CONSIDER APPROVAL OF THE DESIGN PLANS FOR THE ELEVATED SEWER LINE CROSSING AT SEWELL PARK AND TO CONSIDER THE APPROVAL OF HAYTER ENGINEERING TO SEND OUT BIDS FOR CONSTRUCTION UPON APPROVAL OF THE DESIGN PLANS.

The City Manager introduced Michael Tibbets from Hayter Engineering to present the design plans for the elevated sewer project. Mr. Tibbets addressed the age of the sewer line, pipes and support system. Information was presented on the design plan and structure, size of pipe to be used, and estimation of cost for the project at \$460,531.00. The City Manager reminded Council that funds for this project were available through ARPA, and the City could offset some of the project costs by assisting in some aspects. Mr. Tibbets addressed the upcoming process of submitting plans for approval to TCEQ, advertising the job for bids, qualifying bidders and calling references. The Council would then award the bid to a contractor and the project should begin around midsummer.

Alderman Sisson moved to approve the City Staff to work with Hayter Engineering to move forward with the plans for reconstruction of the Elevated Sewer Line.

Alderman Robinson seconded the motion.

Motion carried with unanimous consent.

7. COUNCIL TO DISCUSS THE ANIMAL SHELTER CONSTRUCTION.

The City Manager updated the Council on the progress of construction at the Animal Shelter and informed the Council of the groundbreaking ceremony to take place on Wednesday, March 8, 2023 at 1:30 p.m. No completion date is known at this time.

No action necessary.

8. COUNCIL TO CONSIDER AND TAKE ACTION ON CERTIFICATION OF UNOPPOSED CANDIDATES, AND CANCELLATION OF THE MAY 6, 2023 GENERAL ELECTION IN ACCORDANCE WITH TEXAS ELECTION CODE, SECTIONS 2.051- 2.053

The City Secretary presented to Council the Certification of Unopposed Candidates. Council certified as unopposed and elected all candidates who filed for places on the General Election Ballot. An Order of Cancellation was presented to Council.

Alderman Gonzales moved to cancel the General Election scheduled for May 6, 2023.

Alderman Robinson seconded the motion.

Motion carried with unanimous consent.

9. COUNCIL TO DISCUSS AND TAKE ACTION ON AN ORDINANCE REGARDING OFFENSIVE ODORS WITHIN THE CITY LIMITS.

Discussion was held regarding a potential ordinance regarding offensive odors within the city limits. The City Manager explained that the drafted ordinance was taken from an existing ordinance in a Texas city, which had previously been upheld by the Court. Alderman Chalmers inquired about the enforceability of the Ordinance and the subjective nature of determining what an offensive odor might be. Mr. Smith advised the Council that much research had been done to ensure the wording and enforceability of the Ordinance and the laws that the Ordinance would be based upon as a Type A City. Mr. Diego Flores agreed that the Ordinance would allow him to enforce citations for any odors found in the city that would qualify as a nuisance odor under this ordinance. Council requested more time and research regarding the ordinance enforceability and legality.

Alderman Sisson moved to table the agenda item for further discussion at a later date.

Alderman Chalmers seconded the motion.

Motion carried with unanimous consent.

10. REPORT AGENDA

a. UPDATE REGARDING ONE YEAR ANNIVERSARY OF TORNADO.

Chief Haynes spoke to the Council about the upcoming anniversary of the Jacksboro Tornado. Chief Haynes has given one interview to News Channel 6 in Wichita Falls. Topics included the Animal Shelter rebuild; debris removal and costs; permits obtained for repair and reconstruction of tornado affected properties; the High School and Elementary School gyms rebuild; the replat of the Craig Addition; the Long Term Recovery program helping 200 residents with donations of funds between \$2500 and \$24,000. Alderman Hood informed the Council that a donation of \$53,000 had recently been given for a new building project. The Council, City Manager and Chief Haynes commended the cooperative nature and preparedness of the city to be able to quickly organize and support those affected.

b. ABATEMENT PROCESS RESUMPTION FOR 320 E. JASPER STREET.

Mr. Diego Flores explained that the property at 320 E. Jasper was once included in the abatement process, but a quit claim deed had been filed and ownership had changed hands. The new owner has not brought the structure and property up to code, and therefore, the abatement process has begun again for this new owner. The Council will be updated as the abatement progresses.

c. UPDATE ON GROUNDBREAKING FOR FOUR STARS FORD DEALERSHIP CONSTRUCTION.

The City Manager updated the council on the progress for construction to begin on Four Stars Ford's new dealership. The Council was invited to attend the groundbreaking ceremony on March 8, 2023 at 11:00 a.m.

11. CLOSED EXECUTIVE SESSION

a. ECONOMIC DEVELOPMENT NEGOTIATION (§551.087 TEXAS GOVERNMENT CODE)

i. DISCUSSION, DELIBERATION, CONSIDERATION AND/OR NEGOTIATIONS FOR FINANCIAL OR OTHER INCENTIVES FOR A POTENTIAL COMMERCIAL DEVELOPMENT.

Mayor Fenter moved the meeting into closed session at: 6:24 p.m.

Mayor Fenter reconvened into open session at: 7:34 p.m.

12. OPEN SESSION CONSIDERATION OF AN OFFICIAL ACTION ON THE CLOSED MEETING ITEMS:

a. ECONOMIC DEVELOPMENT NEGOTIATION (§551.087 TEXAS GOVERNMENT CODE)

i. DISCUSSION, DELIBERATION, CONSIDERATION AND/OR NEGOTIATIONS FOR FINANCIAL OR OTHER INCENTIVES FOR A POTENTIAL COMMERCIAL DEVELOPMENT.

No action was taken.

13. ADJOURNMENT

Alderman Sisson moved to adjourn.
Alderman Chalmers seconded the motion.
Motion carried with unanimous consent.

**APPROVED BY THE CITY COUNCIL OF THE CITY OF JACKSBORO, TEXAS ON THE 13TH DAY OF MARCH, 2023.
CITY OF JACKSBORO**



**CRAIG FENTER
MAYOR**

ATTEST:



**SHALYN L. BURRITT
CITY SECRETARY**