

**MINUTES
CITY COUNCIL
REGULAR MEETING
MONDAY, FEBRUARY 13, 2023**

ALDERMEN PRESENT

Mayor Craig Fenter
Alderman Place 1 Libby Gonzales
Alderman Place 3 Greg Robinson
Alderman Place 4 Joel Hood
Alderman Place 5 Stewart Chalmers

ALDERMEN ABSENT

Alderman Place 2 Brandon Sisson

CITY STAFF PRESENT

Michael R. Smith, City Manager
Shalyn Burritt, City Secretary
Hanna Reynolds, Finance Director
Leslie Jackson, Human Resource Director
Scott Haynes, Police Chief
Erica Garza, Sr. Customer Service Rep.
Diego Flores, Code Enforcement Officer
Colton Guinn, Building Official
Robert Tomilson, Water Department
Superintendent

CITY ATTORNEYS PRESENT

Mason Spiller

**JACKSBORO ECONOMIC
DEVELOPMENT CORPORATION
REPRESENTATIVE**

Brenda Tarpley, Executive Director

1. CALL TO ORDER

Mayor Fenter called the meeting to order at 5:30 p.m.

2. INVOCATION

Invocation led by Jack Maddox.

3. PLEDGE TO THE FLAGS

Pledge of Allegiance led by Mayor Fenter.

4. PUBLIC COMMENTS

No public comments made.

5. CONSENT AGENDA

All matters listed under Item 5, CONSENT AGENDA, are to be considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

a. EXCUSED ABSENCES

b. MEETING MINUTES

i. JANUARY 23, 2023 REGULAR MEETING MINUTES

Alderman Hood moved to approve the Consent Agenda as presented.

Alderman Chalmers seconded the motion.

Motion carried with unanimous consent.

6. GOVERNMENT FINANCE OFFICERS ASSOCIATION CERTIFICATE OF ACHIEVEMENT FOR EXCELLENCE IN FINANCIAL REPORTING HAS BEEN AWARDED TO THE CITY OF JACKSBORO FOR ITS COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2021.

The City Manager gave an explanation of the award and the long standing of the City of Jacksboro receiving this recognition. Congratulations extended to Hanna Reynolds and Lacy Myrick for their work in achieving this award for the City.

No action necessary.

7. ORDINANCES

- a. O-02-2023: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF JACKSBORO, TEXAS, CORRECTING A CERTAIN SECTION OF THE ZONING ORDINANCE OF THE CITY OF JACKSBORO RELATING TO: PROPERTY ADDRESS 201 SOUTH EAST, .085 ACRES, PT 3 ALL LOT 4 BLOCK 35 JACKSBORO, NORTH OF PINE STREET, JACKSBORO, TEXAS, CORRECTING THE ZONING MAP FROM SINGLE FAMILY 2 (SF) TO LIGHT COMMERCIAL DISTRICT (LC); REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; PROVIDING A SEVERABILITY CLAUSE; REPEALER CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

Discussion was held.

Alderman Robinson moved to approve Ordinance O-02-2023 as stated.

Alderman Gonzales seconded the motion.

Motion carried with unanimous consent.

- b. **O-03-2023: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF JACKSBORO, TEXAS AMENDING THE ANNUAL PROGRAM OF SERVICES (BUDGET) FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2022, AND MAKING FUND APPROPRIATIONS (ATTACHED EXHIBIT A) FOR SAID YEAR IN ACCORDANCE WITH THE ORDINANCES FOR THE CITY OF JACKSBORO, TEXAS AND THE LAWS OF THE STATE OF TEXAS IN THE AMOUNT OF \$57,031.16; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

Discussion was held.

Alderman Gonzales moved to approve Ordinance O-03-2023 as stated.

Alderman Hood seconded the motion.

Motion carried with unanimous consent.

- c. **O-04-2023: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF JACKSBORO, TEXAS AMENDING THE ANNUAL PROGRAM OF SERVICES (BUDGET) FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2022, AND MAKING FUND APPROPRIATIONS (ATTACHED EXHIBIT A) FOR SAID YEAR IN ACCORDANCE WITH THE ORDINANCES FOR THE CITY OF JACKSBORO, TEXAS AND THE LAWS OF THE STATE OF TEXAS IN THE AMOUNT OF \$65,000.00; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

Discussion was held.

Alderman Robinson moved to approve Ordinance O-04-2023 as stated.

Alderman Chalmers seconded the motion.

Motion carried with unanimous consent.

8. RESOLUTIONS

- a. **R-05-2023: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JACKSBORO, TEXAS, HEREINAFTER REFERRED TO AS "CITY", AUTHORIZING THE CITY MANAGER TO APPROVE VARIANCES FOR RECONSTRUCTION OF HOMES ON PROPERTIES AFFECTED BY THE 2022 TORNADO FOR A 2 YEAR PERIOD.**

Discussion was held.

Alderman Hood moved to approve Resolution R-05-2023 as stated.

Alderman Robinson seconded the motion.

Motion carried with unanimous consent.

- b. **R-06-2023: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JACKSBORO, TEXAS AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT TO HIRE ARK-TEX COUNCIL OF GOVERNMENTS (NORTH EAST TEXAS ECONOMIC DEVELOPMENT DISTRICT) TO PROVIDE PROFESSIONAL GRANT ADMINISTRATION AND MANAGEMENT SERVICES FOR THE ECONOMIC ADJUSTMENT ASSISTANCE PROGRAMS UNDER SECTION 201 AND 209 OF THE PUBLIC WORKS AND ECONOMIC DEVELOPMENT ACT GRANT FUNDING PROJECT NUMBER 08-79-05637.**

Discussion was held.

Alderman Chalmers moved to approve Resolution R-06-2023 as stated.

Alderman Hood seconded the motion.

Alderman Robinson abstained from voting.

Motion carried with unanimous consent.

- c. **R-07-2023: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JACKSBORO, TEXAS AUTHORIZING THE ACCEPTANCE OF QUOTATION BETWEEN THE CITY AND ELEMECH, INC FOR THE PORTOLOGIC WATER FILL STATION, ACCOMPANYING SOFTWARE AND CLOUD HOSTING SERVICES WITH ELEMECH, INC.; AUTHORIZING THE CITY MANAGER AS SIGNER OF THE QUOTE; AND PROVIDING AN EFFECTIVE DATE.**

Discussion was held.

Alderman Chalmers moved to approve Resolution R-07-2023 as stated.

Alderman Gonzales seconded the motion.

Motion carried with unanimous consent.

- d. **R-08-2023: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JACKSBORO, TEXAS, AUTHORIZING THE FILING OF THE FY 2022 FEMA ASSISTANCE TO FIREFIGHTERS GRANT PROGRAM WITH THE DEPARTMENT OF HOMELAND SECURITY; AUTHORIZING THE CITY MANAGER TO WORK WITH STRATEGIC ECONOMIC EFFORTS (SEE), ON BEHALF OF THE CITY OF JACKSBORO, TEXAS, IN ALL MATTERS RELATED TO THE APPLICATION; AND PLEDGING THAT IF A GRANT IS RECEIVED, THE CITY OF JACKSBORO WILL COMPLY WITH THE GRANT REQUIREMENTS.**

Discussion was held.

Alderman Robinson moved to approve Resolution R-08-2023 as stated.

Alderman Hood seconded the motion.

Motion carried with unanimous consent.

9. COUNCIL TO DISCUSS AND/OR TAKE ACTION ON THE 30 DAY EXTENSION FROM ABATEMENT GIVEN TO THE PROPERTY OWNER OF 919 WEST PINE STREET, LOT ONE (1), IN THE BLOCK FIFTEEN (15), OF THE JOHN W. BUCKNER SURVEY, ABSTRACT NO. THIRTY-FOUR (34), TO THE TOWN OF JACKSBORO, JACK COUNTY, TEXAS.

Diego Flores addressed the Council regarding this property and the property owner, Karen Sharp. Owner had previously expressed the desire to demolish the structure on the property, but has since contacted a contractor and begun pulling permits to rebuild the home. Alderman Hood questioned whether the Council should continue to extend the abatement or drop the abatement process. The City Manager stated that the process of abatement is to make certain that the property owner follows through with completing the process of bringing the property and structures up to code. Council agreed to extend the abatement period for an additional 90 days to be able to show progress of repairs in that time period.

Commended Ms. Sharp on her diligence in taking care of the issue.

Alderman Hood moved to approve a 90 day extension to the abatement process at 919 West Pine Street.

Alderman Gonzales seconded the motion.

Motion carried with unanimous consent.

10. COUNCIL TO DISCUSS 2023 NEW OPIOID SETTLEMENTS WITH ALLERGAN, CVS, WALGREENS AND WALMART WITH SUBDIVISIONS IN THE STATE OF TEXAS, AND PARTICIPATION IN THE SETTLEMENT THROUGH THE TEXAS ATTORNEY GENERAL'S OFFICE.

The City Manager explained an additional settlement through the Texas Attorney General's Office was available for the City's participation through the prior Resolution passed regarding the 2021 Opioid Settlement, Resolution R-11-2021. Alderman Robinson expressed he would like all proceeds to go back into the community. The City Manager agreed, and explained that the funds would be audited and be directed to community projects.

No action necessary.

Agenda Item 13 moved up.

13. REPORT AGENDA

a. UPDATE ON ABATEMENT PROPERTY LOCATED AT 1002 W. MESQUITE.

Diego Flores gave the Council an update on the property located at 1002 W. Mesquite. Mr. Flores explained that the property owner completed demolition of the structure, and that the property was up to code and had been removed from the abatement process. The City Manager expressed appreciation for Diego Flores and Colton Guinn on their efforts to continue to pursue abatements of properties within the City. Four or five more properties are actively being looked at for the next abatement.

No action necessary.

11. CLOSED EXECUTIVE SESSION

a. ECONOMIC DEVELOPMENT NEGOTIATION (§551.087 TEXAS GOVERNMENT CODE)

i. DISCUSSION, DELIBERATION, CONSIDERATION AND/OR NEGOTIATIONS FOR FINANCIAL OR OTHER INCENTIVES FOR A POTENTIAL COMMERCIAL DEVELOPMENT.

Mayor Fenter moved the meeting into closed session at: 6:09 p.m.

Mayor Fenter reconvened into open session at: 7:10 p.m.

12. OPEN SESSION CONSIDERATION OF AN OFFICIAL ACTION ON THE CLOSED MEETING ITEMS:

a. ECONOMIC DEVELOPMENT NEGOTIATION (§551.087 TEXAS GOVERNMENT CODE)

i. DISCUSSION, DELIBERATION, CONSIDERATION AND/OR NEGOTIATIONS FOR FINANCIAL OR OTHER INCENTIVES FOR A POTENTIAL COMMERCIAL DEVELOPMENT.

No action was taken.

Agenda Item 13 heard earlier in the meeting.

14. ADJOURNMENT

Alderman Hood moved to adjourn.
Alderman Chalmers seconded the motion.
Motion carried with unanimous consent.

APPROVED BY THE CITY COUNCIL OF THE CITY OF JACKSBORO, TEXAS ON THE 27TH DAY OF FEBRUARY, 2023.

CITY OF JACKSBORO



CRAIG FENTER
MAYOR

ATTEST:



SHALYN L. BURRITT
CITY SECRETARY